



Picking Up and Dropping Off Children Policy

Date adopted: 13 December 2022

Date for next review: 31 December 2023

Version Number: 1

Author of Policy: Nat Gilbert

Purpose

This policy is designed to help ensure children are kept safe before and after club programs.

Scope of this policy

This policy is designed to apply to all parents and guardians of children participating in club activities.

Picking up and dropping off children

1. All parents are required to ensure their child's coach or session facilitator has their contact number plus an additional emergency contact phone number.
2. Children are required to be picked up and dropped off on time and at the premises where the club activity is being held.
3. Any parent or guardian who is not picking up their child must communicate the new arrangement to the coach or program manager directly.

Disclaimer

4. The Club reserves the right to revise and change this policy at any time. This policy represents a set of guidelines and is not a contract or offer to contract. This policy does not promise or guarantee any benefit or specific action.

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